Instructions for Purchasing Common Access Card Readers
th the Government Purchase Card for Issue to your Soldiers for Home U

CAC Reader Information

Where do I buy a CAC reader

To make a *government purchase* of a CAC reader, visit any of the following sites and type "USB Smart Card Reader" into the search box:

Army Small Computer Progra (ASCP) Website:
https://ascp.monmouth.army.mil/scp/index.jsp

GSA Advantage:
https://ascp.monmouth.army.mil/scp/index.jsp

DoD EMALL
https://ascp.monmouth.army.mil/scp/index.jsp

When you use any of the above sites, after searching for USB Smart Card Read make sure you choose the option for an external card reader. You will get quot returned for laptops with CAC readers, and internal CAC reader options. **Only purchase external smart card readers for your soldiers.**

3. Choose the USB Smart Card Reader and complete the purchase using your Government Purchase Card. OPTEMPO funds may be used to purchase this ite

4. Have the Smart Card readers shipped directly to your unit. They are not accountable, but it is recommended that you hand receipt to keep soldiers fro throwing this item away.

5. The CAC reader requires a three step set up process for the soldier on their computer. Ensure your soldier receives this as part of the CAC issue. This file be found at https://www.md.ngb.army.mil, under the CAC Support Area.